

**CITY COUNCIL MINUTES
ORGANIZATIONAL MEETING
TUESDAY, JANUARY 2, 2024 7:00 P.M.
CITY COUNCIL CHAMBERS- HURLEY BUILDING
205 SALTONSTALL ST.
VIRTUAL: <https://us06web.zoom.us/j/82103183289>
LIVE STREAM: <https://fingerlakestv.org/live/>**

City Council present: Bob Palumbo, Mayor
Michael Mills, Councilmember Ward I
Guy Turchetti, Councilmember Ward II
Donna Cator, Councilmember Ward III
Erich Dittmar, Councilmember Ward IV
Sim Covington, Councilmember-at-Large
Thomas Lyon, Councilmember-at-Large
Doug Merrill, Councilmember-at-Large
Dan Unrath, Councilmember-at-Large

City Staff Present: John Goodwin, City Manager
Shawna Bonshak, Assistant City Manager
Erin VanDamme, City Clerk
David Hou, Corporation Counsel

The Mayor Palumbo called the meeting to order at 7:00 pm.

Public Hearing: The Mayor opened the Public Hearing on a Local Law 2023-006 Amending Chapter 612 of the Municipal Code at 7:01 pm. No one spoke. The Mayor closed the hearing at 7:01 pm.

Review of Community Core Values: Councilmember Ward 4 Dittmar the Community Core Values: As residents, city staff and appointed & elected officials of the City of Canandaigua, our decisions and actions will be guided by these core values: Responsive; Participatory Governance; Caring & Respect; Integrity; Heritage; Stewardship; and Continuous Improvement.

Approval of Minutes:

December 7, 2023 Minutes

Moved: Councilmember Ward 4 Dittmar

Seconded: Councilmember-at-Large Merrill

Vote Result: Carried unanimously by voice vote (9-0)

Guests: No guests present.

Organizational Meeting:

City Council Rules and Procedures: Councilmember Ward 4 Dittmar motioned to approve City Council Rules and Procedures, seconded by Councilmember-at-Large Covington.

Vote Result: Carried unanimously by voice vote (9-0)

Election of City Council President: Councilmember-at-Large Unrath motioned to appoint Councilmember Ward 4 Dittmar as City Council President, seconded by Councilmember-at-Large Covington.

Vote Result: Carried unanimously by voice vote (9-0)

Appointment of Standing Committees: Councilmember-at-Large Lyon motioned to approve the standing committees, seconded by Councilmember-at-Large Merrill.

Vote Result: Carried unanimously by voice vote (9-0)

Designation of Official Newspapers: Councilmember Ward 4 Dittmar motioned to approve the Daily Messenger as the official newspaper, seconded by Councilmember-at-Large Merrill.

Vote Result: Carried unanimously by voice vote (9-0)

Appointment of City Historian: Councilmember-at-Large Merrill motioned to appoint Preston Pierce as the City Historian. Seconded by Councilmember-at-Large Covington.

Vote Result: Carried unanimously by voice vote (9-0)

Appointments of BID Representatives: Councilmember-at-Large Merrill motioned to appoint the following to the BID Board:

City Council – Ellen Polimeni

City Manager – Rick Brown

Mayor – Stephen Cole

Seconded by Councilmember-at-Large Covington.

Vote Result: Carried unanimously by voice vote (9-0)

Appointment of Canandaigua LDC Representative: Councilmember-at-Large Lyon motioned to approve Bob Taylor to the LDC, seconded by Councilmember-at-Large Covington.

Vote Result: Carried unanimously by voice vote (9-0)

Reappointments to the Zoning Board of Appeals: Councilmember-at-Large Covington motioned to appoint Carol Henshaw, to her second term, expiring December 31, 2026 and John Roberts, to his first full term, expiring December 31, 2026. Seconded by Councilmember-at-Large Unrath.

Vote Result: Carried unanimously by voice vote (9-0)

Establishing Time for Regularly Scheduled Meetings: After some discussion, Councilmember Ward 4 motioned to approve the meeting schedule as the first Thursday of the month for Council meetings. The first Tuesday of the month for all Planning Commission and Finance Meetings. The third Tuesday of the month for all Environmental and Ordinance Committee Meetings. Seconded by Councilmember-at-Large Covington.

The motion CARRIED on the following vote:

AYES: Councilmember Ward 2 Turchetti Councilmember Ward 3 Cator Councilmember Ward 4 Dittmar, Councilmember-at-Large Lyon, Councilmember-at-Large Covington, Councilmember-at-Large Merrill, Councilmember-at-Large Unrath and Mayor Palumbo.

NOES: Councilmember Ward 1 Mills (8-1)

Resolutions:

Resolution #2024-001:

Moved: Councilmember-at Large Unrath

Seconded: Councilmember Ward 4 Dittmar

A Resolution Awarding a Contract for Hydrofluosilicic Acid (Fluoride)

WHEREAS, Hydrofluosilicic Acid (Fluoride) is a critical component of the Water Treatment Process used to provide the public health benefit of reducing cavities and preventing tooth decay; and

WHEREAS, bids to supply Hydrofluosilicic Acid to the Water Treatment Plant were opened on Friday, December 15, 2023; and

WHEREAS, the lowest responsible bid out of four responding bids for Hydrofluosilicic Acid was from Univar Solutions USA Inc., 200 Dean Sievers Place, Morrisville, PA 19067, in the amount of \$5.10 per gallon; and

WHEREAS, Staff recommends awarding a contract for Hydrofluosilicic Acid so that the facility can continue to operate without disrupting service to the community;

NOW, THEREFORE, BE IT RESOLVED, City Council hereby awards a contract for Hydrofluosilicic Acid (Fluoride) at the Water Treatment Plant to Univar Solutions USA Inc., for the amount of \$5.10 per gallon.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Councilmember Ward 1 Mills, Councilmember Ward 2 Turchetti Councilmember Ward 3 Cator Councilmember Ward 4 Dittmar, Councilmember-at-Large Lyon, Councilmember-at-Large Covington, Councilmember-at-Large Merrill, Councilmember-at-Large Unrath and Mayor Palumbo. (9-0)

NOES: None

Resolution #2024-002:

Moved: Councilmember-at Large Merrill

Seconded: Councilmember-at-Large Lyon

A Resolution Awarding a Contract for Sodium Hydroxide

WHEREAS, Sodium Hydroxide is a critical component of the Water Treatment Process to disinfect the water; and

WHEREAS, bids to supply Sodium Hydroxide to the Water Treatment Plant were opened on Friday, December 15, 2023; and

WHEREAS, the lowest responsible bid out of four responding bids for Sodium Hydroxide was from JCI Jones Chemicals, 100 Sunny sol Blvd., Caledonia, NY 14423, in the amount of \$2.10 per gallon; and

WHEREAS, Staff recommends awarding a contract for sodium hydroxide so that the facility can continue to operate without disrupting service to the community;

NOW, THEREFORE, BE IT RESOLVED, City Council hereby awards a contract for Sodium Hydroxide at the Water Treatment Plant to JCI Jones Chemicals, for the amount of \$2.10 per gallon

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Councilmember Ward 1 Mills, Councilmember Ward 2 Turchetti Councilmember Ward 3 Cator Councilmember Ward 4 Dittmar, Councilmember-at-Large Lyon, Councilmember-at-Large Covington, Councilmember-at-Large Merrill, Councilmember-at-Large Unrath and Mayor Palumbo. (9-0)

NOES: None

Resolution #2024-003:

Moved: Councilmember-at Large Lyon

Seconded: Councilmember-at Large Merrill

A Resolution Awarding a Contract for Fire Station #1 Water Service Lining

WHEREAS, the project to re-line the water main resulting in the discovery that the water lateral to Fire Station #1 has deteriorated significantly and needs to be replaced; and

WHEREAS, the water line to the Fire Station goes under the new radiant heated floor and in order to install a new water lateral without impacting the apparatus bay floor, a pit and ancillary work needs to be completed outside of the Fire Station; and

WHEREAS, bids to install a spray applied lining in the existing 8” diameter combined domestic water service to the Fire Station for, were opened on December 18, 2023 with three (3) bids received with the lowest bid received from Underground Pipe Co. for \$32,154; and

WHEREAS, the City Manager and Director of Public Works recommend awarding the contract to Underground Pipe Co., 4484 State Street, Manchester, New York 14548; and

WHEREAS, an appropriation from the Capital Reserve is necessary in order to complete this work;

NOW, THEREFORE, BE IT RESOLVED, that City Council hereby awards a contract to Underground Pipe Co., 4484 State Street, Manchester, New York 14548 for a total cost of \$32,154; and

BE IT FURTHER RESOLVED, that the City Council hereby appropriates \$35,000 from the Capital Reserve to the Capital Fund to complete this work.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Councilmember Ward 1 Mills, Councilmember Ward 2 Turchetti Councilmember Ward 3 Cator Councilmember Ward 4 Dittmar, Councilmember-at-Large Lyon, Councilmember-at-Large Covington, Councilmember-at-Large Merrill, Councilmember-at-Large Unrath and Mayor Palumbo. (9-0)

NOES: None

Ordinances: None

Local Laws:

Local Law #2023-006:

Local Law Amending Chapter 612 of the City of Canandaigua Municipal Code

WHEREAS, the effects of continually growing inflation are particularly hard-felt by persons with limited income age sixty-five or over, and

WHEREAS, current legislation authorizes the municipality to afford a certain tax exemption to property owners over age sixty-five with limited income, and

WHEREAS, the City desires to afford the exemption to persons qualified by age and income;

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Canandaigua, New York, that Chapter 612, Article VI of the Municipal Code of the City of Canandaigua is amended as follows (*new language shown in italics, omitted language shown with strikethrough*):

Section 612-25. Conditions.

In addition to any other conditions that may be set forth in said §467, and as the same may be amended from time to time, the exemption shall be granted pursuant to said §467, providing the income of the owners of the property for the income tax year immediately preceding the date of making application for exemption is less than the sum of ~~\$28,900~~ *\$38,900*. Income shall be determined in accordance with said §467. *Income shall incorporate the taxable portion of individual retirement account distributions.*

Section 612-26. Tax Reduction Schedule.

The above-mentioned exemption shall be granted according to the graduated property exemption schedule.
Graduated Property Exemption Schedule

<u>Annual Income of Property Owner(s)</u>	<u>Percentage of Assessed Valuation Exempt from Taxation</u>
Less Than or Equal to \$20,500 <i>\$30,500</i>	50%
More Than \$20,500 <i>\$30,500</i> but Less Than \$21,500 <i>\$31,500</i>	45%
\$21,500 <i>\$31,500</i> or More but Less Than \$22,500 <i>\$32,500</i>	40%
\$22,500 <i>\$32,500</i> or More but Less Than \$23,500 <i>\$33,500</i>	35%
\$23,500 <i>\$33,500</i> or More but Less Than \$24,400 <i>\$34,400</i>	30%
\$24,400 <i>\$34,400</i> or More but Less Than \$25,300 <i>\$35,300</i>	25%
\$25,300 <i>\$35,300</i> or More but Less Than \$26,200 <i>\$36,200</i>	20%
\$26,200 <i>\$36,200</i> or More but Less Than \$27,100 <i>\$37,100</i>	15%
\$27,100 <i>\$37,100</i> or More but Less Than \$28,000 <i>\$38,000</i>	10%
\$28,000 <i>\$38,000</i> or More but Less Than \$28,900 <i>\$38,900</i>	5%
\$28,900 <i>\$38,900</i> or More	0%

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Councilmember Ward 1 Mills, Councilmember Ward 2 Turchetti Councilmember Ward 3 Cator Councilmember Ward 4 Dittmar, Councilmember-at-Large Lyon, Councilmember-at-Large Covington, Councilmember-at-Large Merrill, Councilmember-at-Large Unrath and Mayor Palumbo.

NOES: None

Manager's Report: City Manager Goodwin reminded residents to keep sidewalks clear as snow may be on the way very soon for our area. Christmas Tree pick up will continue throughout the month.

Miscellaneous: The Mayor asked about the tree removal and City Manager Goodwin confirmed that the listing of trees that will be removed is on the City website. The Mayor said that the crews were doing a great job and very organized. Mr. Goodwin noted that the City is a Tree USA site and is lucky to have two train arborists on staff. The Mayor discussed the parking map, and City Manager confirmed that there is no overnight parking in the City streets allowed, only in the designated parking lots. Parking maps can be found on the City's website for residents to review.

Adjournment: Councilmember-at-Large Merrill motioned to adjourn the meeting at 7:32 pm, seconded by Councilmember Ward 4 Dittmar. *Vote Result: Carried unanimously by voice vote (9-0)*